



**Society of Cosmetic Scientists  
(Singapore)**

ROS Ref. No. 0270/2003

UEN: T03SS0185A

Blk 21 Kallang Avenue #05-177

Singapore 339412

Fax +65 6392 0656

www.scss.org.sg

## **SCSS SUPPLIERS DAY FRIDAY 3<sup>RD</sup> SEPTEMBER 2010**

### **Invitation to Suppliers**

#### **FIRST ANNOUNCEMENT**

The SCSS is inviting your participation at our first Suppliers Day to be held Friday 3<sup>rd</sup> September 2010.

As an exhibitor there are 2 options for participation.

**Option 1)** the cost for option 1, is S\$300.00 and for this investment you have the following opportunities to promote your products and services;

- 1) To present a 20 minute paper (trade names & logos can be used)
- 2) A table top (approx 1 x 2mtr) will be provided for you to display your product brochures, services and other references.
- 3) Two (2) staff/colleagues (including speaker) will be issued with exhibitors passes (other staff and colleagues are permitted but they will need to register as delegates this will be limited to maximum 4 in total per company)
- 4) Two (2) banners can be displayed e.g. 1 in the refreshment area and the other adjacent to the table top.
- 5) List of delegates will be provided

**Option 2)** the cost for option 1, is S\$200.00 and for this investment you have the following opportunities to promote your products and services;

- 1) A table top (approx 1 x 2mtr) will be provided for you to display your product brochures, services and other references.
- 2) One (1) exhibitors pass will be issued (other staff and colleagues are permitted but they will need to register as delegates this will be limited to maximum 2 in total per company)
- 3) Two (2) banners can be displayed e.g. 1 in the refreshment area and the other adjacent to the table top.
- 4) List of delegates will be provided

Delegates will be invited from the Singapore Cosmetic Industry with invitations sent to Cosmetic manufacturers in neighbouring



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countries. Delegates will be expected to register in advance and attendance for delegates will be **free of charge**.

**Other promotional Opportunities)** there is also an opportunity to sponsor the morning and afternoon coffee breaks and lunch. The cost structure is as follows;

**Morning and Afternoon Coffee Breaks;**

Cost) Sponsorship cost is S\$400.00 for either morning or afternoon or S\$700.00 to sponsor both coffee breaks.

Benefits) Specific place mats will be provided throughout the coffee service area. The place mats will have company logo and product list and service references etc.

2 extra company banners can be erected in coffee area.

The service area can be decorated with specific company references (to be approved by venue and SCSS management).

**Lunch Break;**

Cost) Sponsorship cost is S\$600.00 for the lunch break.

Benefits) Specific place mats will be provided throughout the meal servicing area. The place mats will have company logo and product list and service references etc.

4 extra company banners can be erected in coffee area.

The service area can be decorated with specific company references (to be approved by venue and SCSS management).

Thank you for your interest and we invite you to take advantage of this opportunity.

Page 3 of this communication is the acceptance form. We trust you will accept our invitation and be an active participant and support the first SCSS Suppliers Day.

Best Regards

Philip Jacobs

Chairperson; SCSS Scientific Committee

[philip.jacobs@btcompany.com](mailto:philip.jacobs@btcompany.com) or phone +65 9731 8430)



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**SCSS SUPPLIERS DAY  
FRIDAY 3<sup>RD</sup> SEPTEMBER 2010  
Acceptance Form**

I wish to accept the invitation to participate at the SCSS Suppliers Day as an exhibitor / sponsor;

**Name of Company** .....

**Company Address** .....

.....

**Name of Contact** .....

**Contact e-Mail** .....

**Contact Phone** .....

**YES** I would like to be a Full Exhibitor (S\$300.00)   
(Present a paper, which includes a table top display)

**YES** I would like to be a Partial Exhibitor (S\$200.00)   
(Table top display only)

**YES** I would like to Sponsor Morning break (S\$400.00)

**YES** I would like to Sponsor the lunch break (S\$600.00)

**YES** I would like to Sponsor Afternoon break (S\$400.00)

**YES** I would like to Sponsor both breaks (S\$700.00)

**Total Value of participation and cheque**

Please indicate your participation on the form and send the completed form with your payment in cheque mailed to the SCSS (address above). Cheques should be crossed and made payable to "**Society of Cosmetic Scientists (Singapore)**" before 6<sup>th</sup> August 2010. Registration will be acknowledged and confirmed upon payment with a receipt.

Signature of Authorised Company Officer

.....  
Signature                      Name                      Position/Title                      Date